Idaho Occupational Therapy Association
Board Meeting Agenda
Tuesday – March 5, 2019
7:00 p.m. – 8:00 p.m.
Continuing Education Meeting:
8:00 p.m. - 9:00 p.m.

Meeting Location: St. Als
Conference Call Line 1-605-475-4120
Moderator PIN 895 9648
Access Code 460 3087

Call to Order Time: 7:14 pm
- Motion: Kari
- 2nd: Angela

Attending:
- In person: Angela Zaugg, Kari Thompson, Mel Henderson, Carline Merritt, Karla Brown, Erika Neff, Christian Atley
- Call-in: Brooke Rupe, Cathy Hanks, Heather Hoob, Sarah Niewert

Review and approve minutes from January 26, 2019
- Motion: Kari
- 2nd: Karla

Financial Update: Erika
- Revenue: $39.48
- Expenses: $352.96
- Account Balance: $10,790.51

OLD Business
- Tech / Social Media:
  - Video Conference: Zoom / Zoom Meetings / Gotomeetings / Skype / Freeconference
    - Plan to trial Facebook Live video streaming from IOTA Facebook page to broadcast meetings
  - Any comments on SLACK
    - Invites have been sent out
    - Make sure to join as many groups as you can to stay informed
    - If you want to be added to any channels, send a direct message to Christian
  - Bios and pics of District Reps for website - Provide through SLACK – Will follow up with Rebecca
    - Can submit info through the links Christian posted in SLACK pinned under the #general channel
  - Use of Google Drive for documents – We have it, but I wasn’t able to access it. No password.
    - Will convert to Word Doc before emailing. Final docs can be posted through SLACK when finalized.
  - Facebook: Who has posted this past month?
- Think of topics that can be posted to stay active online.
  - Instagram: Whom has sent ideas this past month?
    - Kari - posted re: ISU Treatment Summit
- Lobbyist Consultant: Carline Merritt
  - IBOL / Legislative Update: Begin thinking about what you want to achieve next year with the OT Board and submit items before the end of the year for the next legislative session; Carline recommends getting the OT agenda in as soon as possible for next year.
  - Medicaid expansion has consumed most of this legislative session
  - Language for school OT CE requirements were accepted
  - Kari asked for Tele-Health draft language and Carline to provide
- Outreach: Rebecca and Becky B.: update on quarterly newsletter, i.e. to help OTPs understand what IOTA is doing for them professionally - not present - tabled.
- Open Positions:
  - Central District Chair: Jason followed up (?) - not present - tabled.
  - IBOL Community Member Position: Karla (with Jori from IBOL) to follow-up with local MD
- Additional IOTA Follow-Ups from Everyone’s To-Do Lists: keep working on them if not completed.

**NEW Business & Committee Updates:**

- Committee Reports:
  - Continuing Education: To be discussed from 8-9 p.m. during CE Meeting
  - Legislation / Reimbursement / Advocacy:
    - Next Medicaid Meeting: Friday, 3/15/2019 at 10:30 am - Kari to attend
    - Next IBOL Meeting: Friday, 4/12/2019 at 9:00 am - Mel will plan to attend
    - Legislative / Capitol Day in the Capitol Rotunda Update: Karla
      - Set date for next year in January and will reserve a date for the Capitol Rotunda; get committee going, materials created, etc.
      - Caroline recommends hours between 8 am to noon
      - Karla wrote a letter for Tri-care to support therapy assistants to be able to bill for services
  - OT Month Ideas / Plans: Karla and Rebecca
    - OT Month Governor and Mayor Proclamations: will post on website / Facebook / Instagram as they come in.
    - Autism Walk end of March and / or MS Walk
    - Rebecca working on creating OT Month “speed dating” social event at JUMP for new practitioners to be able to network with more established therapists and/or get to know other OTPs in the area
    - Karla to look into AOTA handouts so we can advocate/share with coworkers at our various workplaces and share on SLACK and IOTA FB page
      - Boise: Kari (Mayor and Governor) to contact the Mayor’s office and Caroline to help with filling out the form for the Governor’s office
      - Twin Falls:
      - Pocatello: Heather to contact mayor
      - Others: Cathy to contact mayor in Idaho Falls; Mel will contact Abigail to see about getting a proclamation from the Mayor’s office to represent Northern Idaho
Membership:
- Power Point Presentation to ISU MOT Students: Heather
- Met with MOT / OTA Students from ISU to increase interest: Kari. Also sent the Membership link to Heather, Brooke and Cathy to forward to all the students.
  - Well attended by students and seemed very receptive
  - Have had a few join through FB and Instagram since Friday
  - Had a couple new student members join IOTA since Friday
- Create Infographics: Karla is continuing to work on this

Outreach: Rebecca
- April OT Month Get-Together / Meet & Greet / AOTA Idaho Get-Together

Update from District Reps:
- Southwest: Rebecca B. (not present)
- South Central (Twin Falls): Jason
- South East (Pocatello): Lisa and Sarah - putting together an informal education presentation about OTAs with the new OTA program at ISU
  - Has a FB page for SE Idaho OTs
- North: Abigail
- Central: OPEN

MOT / OTA Student Reps: Heather, Cathy, Brooke
- Kari impressed with the ISU Treatment Summit; next year’s summit March 7

Tech / Social Media: Erika/Christian
- Kari on Conference call for Social Media on 2/25/2019
  - need to be better about utilizing social media to reach more people
- Kari received bio and picture from Caroline to post - sent on to Christian to post

Website:
- Update HOME page (start posting ‘Save the date’ / Post 2019 Annual Conference / take off 2018 conference info here
- Home page not to include employment opportunities.
- Christian to make JOIN and Member benefits easier to find and include price per month

Executive Board/Member Spotlights:
- Facebook / Instagram: Need volunteers to post these next 2 months

Representative Assembly: Mel - 5 resolutions at November meeting - mostly housekeeping and dealing with education; Next meeting is in April; Mel will provide info to post on the IOTA website

Future Meeting Dates: 1st Tuesday of month at 7:00 p.m.; CE committee meeting in April likely; and social event in April (Karla working with Rebecca)
- Caroline suggested providing a copy of the Treasurer monthly report for a more detailed board oversight of financials and approving of them at meetings - Erika to provide

Next EB Meeting Date: May 7, 2019 @ 7 pm, St Alphonsus
Adjourn:
- Motion: Kari
- 2nd: Karla
- Time Adjourned: 8:24 pm