Idaho Occupational Therapy Association
Board Meeting Agenda
Saturday – January 26, 2019
1:00-2:00 p.m.

<table>
<thead>
<tr>
<th>Meeting Location:</th>
<th>St. Als</th>
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<tbody>
<tr>
<td>Conference Call Line</td>
<td>1-605-475-4120</td>
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<tr>
<td>Moderator PIN</td>
<td>895 9648</td>
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**Call to Order Time:** 1:13 pm
- Motion: Angela
- 2nd: Rebecca

**Ground Rules:** Everyone has a pen and an organized binder with the agenda and paper in front of them; everyone knows their job descriptions; everyone contributes to the monthly to-do’s; no side conversations; stick to the agenda; start and stop on time; move on if more conversation/research is needed, etc.

**Attending:**
- In person: Karla Brown, Angela Zaugg, Joanne Trammel, Rebecca Guimento, Erika Neff, Christian Turner, Kelly Smith, Kyra Sinsel, Jason Urry, Heather Hoob, Kari Thompson
- Call-in: Cathy Hanks, Brooke Rupe

**Review and approve minutes from December 4, 2018**
- Motion: Erika
- 2nd: Joanne

**Financial Update:** Erika
- Revenue: $88.06
- Expenses: $330.00
- Account Balance: $11,245.78

**OLD Business**
- Tech / Social Media:
  - Conference Call Equipment: Video available in certain meeting rooms. If we have video capabilities in the room, we will attempt this at the next meeting at SARMC to include District outreach better. Carla to confirm dates with St Al’s.
  - Small training on the capabilities of IT equipment: Christian
    - SLACK App for emails / board communication.
    - Emails have been set-up to pass along information to future EB members. All current EB members and Committee members have been sent an invite.
  - Bios and pics of District Reps for website - provide through SLACK - Rebecca will let the reps know
  - Use of Google Drive for documents - Erika has it set up and will get the information to EB members.
- Lobbyist: Carline Merritt started contracted January 1, 2019.
  - Has been communicating with Kari re: legislative updates
  - IBOL / Legislative Update:
• CE / Supervision Language: bill was passed out of Committee with no problem
• Telehealth was tabled until this year. Kari is looking for draft to send to Sarah to review.
• IOTA Continuing Ed Committee Chair (all working together this year); Membership Chair - Karla; Central District Chair: Jason will reach out to contacts in this region
• IBOL Community Member Position: OPEN - Karla (with Jori from IBOL): to f/u with Dr. McMartin

NEW Business & Committee Updates:

• Committee Reports:
  • Continuing Education: ALL
  • Legislation / Reimbursement / Advocacy Committee Chair: Karla offered to step up and take this position, along with Membership (Kari appointed).
    • Medicaid: Karla attended. Provided update on feeding issue, group therapy and SI coverage. Will plan to go to quarterly meetings (Kari often attending, too).
    • Legislative / Capitol Day in the Capitol Rotunda (April OT month opportunity)
      ▪ May be able to provide PDUs
      ▪ Can have a booth
      ▪ Meet with legislators (will determine with Caroline, which date and which legislators would be best to meet)
  • Coordinate to attend IBOL meetings
  • Present at Staff Meetings in April on OT / IOTA: Karla
• Membership Committee: Karla
    • All state associations are struggling in this area
    • Need to make it easy to become a member and keep them engaged
      ▪ We are your professional insurance and voice at the state level
      ▪ Usually have to get people to the 5 year mark to stay as lifelong members
  • Update: MOT and OTA reps discussed possibly holding a competition for student memberships / involvement.
    • Possibility of ISU paying for student memberships - Heather to f/u
    • Heather will report to students re: what was accomplished at the workday meeting and benefits of being a student member of IOTA
    • OTA reps (Cathy and Brooke) - will coordinate with Heather to provide this info to the OTA students
  • Ideas - creating infographic to pass out in our work environments

• Outreach: Rebecca
  • Update from District Reps:
    • Southwest: Rebecca B.: Will coordinate with Becky Baxter to complete quarterly newsletter idea, i.e. to help OTPs understand what IOTA is doing for them professionally
    • South Central (Twin Falls): Jason
    • South East (Pocatello): Lisa and Sarah
    • North: Abigail
    • Central: OPEN Jason to check with therapists he knows in that area
  • Will work with reps to come up with strategic plan
• Rebecca to coordinate with Karla (Membership)
• MOT / OTA Student Reps: Heather, Cathy, Brooke (see above)
• Tech / Social Media: Erika/Christian:
  • Slack APP: Everyone has received an invite / email. Make sure you’ve signed on with invite sent out via email. Use Slack going forward as of TODAY for all communications.
  • Mission / Vision on Website. See updates from Workday.
• Executive Board/Member Spotlights:
• Facebook: Everyone is expected to create a NEW post at least 1X / Year on Facebook - Also, send ideas / content for Instagram to Kari, Catlin, or Erika.
• Representative Assembly: Mel (Kari will ask Mel for an email update on RA)

• Future Meeting Dates: 1st Tuesday of month at 7:00 p.m.
  • March 5th
  • April: OT Month / Capitol - Legislative Day
  • May 7th
  • June 4
  • July 2nd (? Holiday week)
  • August 3rd
  • September 6th

• Meeting Location: Ideally St. Als (maternity room) with video conference calling.
  • Other options previously discussed: JUMP and TCCC - Rebecca

Next EB Meeting Date: March 5, 2018 @ 7 pm, St Alphonsus
Adjourn:
  • Motion: Rebecca
  • 2nd: Karla
  • Time Adjourned: 2:04 pm