Idaho Occupational Therapy Association

Executive Board Meeting Minutes
November 07, 2017
7 pm - 8:10 pm
Boise, ID

In Attendance

- Mel Henderson
- Erika Neff
- Jessie Given
- Rebecca Strickler
- Kari Thompson
- Ann Gazda
- Christina Jenkins
- Catlin Jensen
- Kim Hendrickson
- Angela Zaugg
- Rhonda Roth (via call in)

Approved minutes from October 10, 2017 meeting: Motion - Angela Zaugg, Second - Erika Neff; All in favor; non opposed.

OLD Business

- Review duties in bylaws
  - Submit job description edits in writing to Mel by next meeting
- All serve on committee
  - Committee assignments: CE, Membership, Advocacy, Legislation, Nomination, Tech, Community Outreach
  - Need to involve representatives from all scopes of practice
  - May want to post quarterly letters on IOTA website to inform OTPs of what is being accomplished
  - Angela to contact David re: sending out an email blast to all IOTA members for interest in joining a committee
- Open positions:
  - Vice President
  - SW Outreach
  - Social Media Director (Insta, FB, website)
  - Membership Coordinator
- Storytelling
  - Erika to make bios uniform
  - Kim presented photographer cost/info
  - Assignment: Kari to further research photographer for cost comparison
- IBOL Update
  - Farrell Kessler and Jori Bathina have filled OTR openings
  - Need OTA applicants
- Computer for Angela:
Catlin brought Chromebook for consideration
Rebecca motioned to approve purchase, Kim seconded; All in favor; none opposed

- Outreach Strategies:
  - Rebecca presented information re: cost of robocalling
  - Rebecca to type of script for use
  - Motion by Ann to approve cost of robocall to OTPs in the state, Kari second; all in favor, none opposed
  - Rebecca to contact Chuck at AOTA and request he send out an email to AOTA members in the state re: IOTA
  - Erika to update website
  - Catlin contacted ISU 1st year student OTs and will keep up to date on IOTA info

NEW Business

- Financial Update: Erika provided monthly summary of expenditures, income, current balance
- School and Medicaid:
  - Mel read emails from Rhonda Roth and Tony DeAngeles re: legislative proposal to change OT designation in the schools from certified to classified
  - Rhonda presented concerns re: increased demands/workload vs attempt to devalue OT under proposed legislation
  - Kari to contact John Watts and initiate writing an advocacy letter and determining correct legislative committee contact
  - Chuck at AOTA to be a resource
  - Rhonda to contact BSC and West Ada SD OTs
  - Will post updates to IOTA FB page
- Lost CEU cert: to discuss at CE committee meeting following EB meeting
- Scheduling EB meetings vs committee meetings
  - Each every other month (Mel motioned, Angela second - all in favor, none opposed)
- Next meeting
  - EB - Dec 5; Committees - Jan 9
- Membership
  - Erika to contact David re: recent PayPal issues
- Outreach
  - Kari to research cost of IOTA vests and will vote at next meeting

ADJOURN